

# Grants for Volunteers

## Program Profile

### OBJECTIVE

To encourage volunteer engagement in our communities and recognize the personal time employees provide to charitable organizations and public institutions.

### VOLUNTEER ELIGIBILITY

- Salaried and hourly full-time and part-time U.S.-based employees, including employees of joint ventures that are at least 50% owned by WestRock.
- Spouse or domestic partner of eligible volunteer.

### ORGANIZATION ELIGIBILITY

- Tax-exempt, public charities classified as 501(c)(3) organizations by the IRS.
- Public and qualifying private educational institutions located in the U.S.
- Government entities such as volunteer fire & rescue squads and parks & recreation departments.
- Faith-based organizations that provide nonsectarian community social service and educational activities that serve the public regardless of religious belief.

### GRANT INFORMATION

- Grant amount is \$250.
- Eligible volunteers, and their spouse or domestic partner, may request a joint maximum of three grants per year with each volunteer earning one grant per organization.
- The maximum amount an individual organization (excluding umbrella organizations) may receive per year through multiple eligible volunteers is \$5,000.
- Grant payments are processed every 4-6 weeks.
- Grants for Volunteers hours in calendar year 2019 must be validated by the organization by March 31, 2020.

### VOLUNTEER SERVICE REQUIREMENT

- Minimum of 25 hours of volunteer service during a calendar year.
- Grants are based on a calendar year. Hours volunteered Jan. 1 – Dec. 31, 2019 must be submitted and approved by the organization by March 31, 2020.

### RESTRICTION

- The Foundation's grant cannot be used to directly benefit any employee or their family members, or meet any legally enforceable annual or multiple-year pledge obligation.

